

Environmental Moderate Risk Checklist (General)

Form

Use / directions

- This form is for use when undertaking a Moderate Risk Action
- Please refer to the Environmental Assessment Framework.
- For any assistance with completing this form, please contact the Environment Group 900543.

SECTION A - DESCRIPTION OF PROPOSED ACTIONS & WORK ENVIRONMENT

Action	[Enter the name the action here]		
Project/Work Order			
Project Need	[Describe the main purpose of the action]		
Proposed work dates	Click here to enter a date.	TO	Click here to enter a date.
Location	[Describe the location, local council, local government area (LGA) & any noteworthy surrounding properties/sensitive receivers. Include transmission line number & span numbers]		
Planned duration of the work	[Insert duration of work]		
Description of action scope & methodology (refer to examples of moderate risk actions in Attachment 2 of Transgrid's Environmental Assessment Framework)	[Describe all tasks to be completed - mobilisation, on-site actions & methods (i.e. any excavation or demolition etc.), demobilisation, storage, materials & equipment required, materials to be disposed, traffic & access, number of staff/ contractors, working hours, ongoing operational & maintenance requirements etc.]		
Staff/contractor undertaking work	[Include Contract No. & confirmation of environmental authorisation]		

Plant & equipment - Identify all plant & equipment to be used in carrying out the proposed action

<input type="checkbox"/> 4WD	<input type="checkbox"/> Generator	<input type="checkbox"/> Winch trailer	<input type="checkbox"/> Crane	<input type="checkbox"/> Trailers
<input type="checkbox"/> EWP	<input type="checkbox"/> Excavator > 15T	<input type="checkbox"/> Excavator < 15T	<input type="checkbox"/> Loader	<input type="checkbox"/> > 8T tipper
<input type="checkbox"/> Hand tools	<input type="checkbox"/> Jinker	<input type="checkbox"/> Power tools	<input type="checkbox"/> ≤ 8T tipper	<input type="checkbox"/> Trencher

Other: [Please specify]

Is Hot Work &/or Fire Risk Work Involved? YES (if yes check below) NO

<input type="checkbox"/> Hot Work	Hot work includes grinding, welding, thermal or oxygen cutting or heating, & other related heat-producing or spark-producing operations	<input type="checkbox"/> Fire Risk Work	Fire Risk Work includes slashing, mulching, operation of steel tracked machines or steel attachments on heavy plant (e.g. grading, boring, excavation & the like), chainsaw operation, chipping, mowing, brush cutting & operation of motor vehicles <u>in a hazardous area</u>
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The work must be assessed for *fire risk* each day as part of the *pre-work risk assessment*.

Chemical Use - check the following boxes as appropriate to the proposed action:

No chemicals to be applied/used

Chemical to be applied (includes solvents, coatings, paints): [Please specify product details]

Pesticide Application (e.g. termiticides/herbicides): [Please specify product details]

Landuse - indicate the landuse or surrounding landuse type (check more than one if required):

<input type="checkbox"/> Rural Grazing/Cropping	<input type="checkbox"/> State Forest	<input type="checkbox"/> Crown Land	<input type="checkbox"/> National Park
<input type="checkbox"/> Residential/Rural residential	<input type="checkbox"/> Local Aboriginal Land Council	<input type="checkbox"/> Water Catchment	

Other:

Waterways, gullies & drainage: Provide general details of any waterways & drainage. Refer to TSS or observations on site. Where works are in proximity include name of waterway if available.

For Works Outside Premises:

Terrain Type (Check more than one if required):

<input type="checkbox"/> Flat	<input type="checkbox"/> Undulating	<input type="checkbox"/> Steep	<input type="checkbox"/> Rocky areas rock outcrops	<input type="checkbox"/> Cliffs/escarpment
<input type="checkbox"/> Riparian i.e. work within floodplain or vegetated riparian zone (VRZ).				<input type="checkbox"/> Evidence of erodible soils

Other (please identify):

Existing Vegetation - the vegetation to be maintained is:

<input type="checkbox"/> Native	<input type="checkbox"/> Exotic/non-native	<input type="checkbox"/> A mixture of both	<input type="checkbox"/> No vegetation maintenance proposed
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Describe the existing vegetation & levels of disturbance on the easement, access track or where the maintenance is to occur (i.e. Heath, Scrub, Woodland, Forest; Rainforest; is it undisturbed, moderately disturbed, highly disturbed):

Are there any weeds that are an issue?

SECTION B - ENVIRONMENTAL ASPECTS & MITIGATION MEASURES

For all Transgrid actions, complete the following table (ID 1 - 8). Consider all aspects of the scope, methodology & location for the proposed action.

ID	Actions: Is there any....		Environmental Requirements/Action Specific Controls Attach & work in accordance with the relevant Environmental Guidance Notes (EGN).
1a	Vegetation management / removal (other than <i>Minor Vegetation Management</i>) OR excavation/earthworks using mobile plant outside Premises ?	<input type="checkbox"/> NO	Go to 2.
		<input type="checkbox"/> YES	<ul style="list-style-type: none"> A TSS/GSA Environmental Report must be run. Works outside <i>Premises</i> must be identified on a Site Plan (refer to <i>Notes</i> below). Contact HSE Group if assistance is required.
1b	If YES to 1a, were any environmental triggers exceeded in the Environmental Report?	<input type="checkbox"/> NO	<ul style="list-style-type: none"> Attach the TSS/GSA Environmental Report showing no triggers were exceeded
		<input type="checkbox"/> YES	<ul style="list-style-type: none"> If any environmental triggers are exceeded, then E5 approval is required. Attach the TSS/GSA Environmental Report and the relevant Environmental Guidance Notes (Section D).
2	Extent of excavation/earthworks/civil works?	<input type="checkbox"/> ≤250m ²	EGN: Excavation & Machine Work EGN: Minor Civil Work - ESC
		<input type="checkbox"/> >250m ²	<ul style="list-style-type: none"> Works & control measures outside buildings should be identified on a Site Environmental Plan or ESCP Contact HSE Group if assistance is required.
3	Known or suspected contamination issues (including ASS/NOA)?	<input type="checkbox"/> NO	If contamination is suspected <u>during works</u> , stop work & contact HSE Group.
		<input type="checkbox"/> YES	Contact HSE Group for further assessment / advice.
4	Will spoil or waste being disposed from the work site?	<input type="checkbox"/> NO	NA
		<input type="checkbox"/> YES	<ul style="list-style-type: none"> Appropriate testing & classification of spoil must be undertaken (prior to removal/disposal from site). A CAMMS waste record must be created for all waste streams generated by the activity.
5	Soil disturbance within 40m of a watercourse?	<input type="checkbox"/> NO	NA
		<input type="checkbox"/> YES	<ul style="list-style-type: none"> Works below top of bank may require a Permit. EGN: Working Near Watercourses Contact HSE Group if assistance is required.
6a	Transport or handling of oil ≤3000L outside a <i>Premises</i> ?	<input type="checkbox"/> NO	NA
		<input type="checkbox"/> YES	EGN: Transport of Harmful Materials & Spill Response
6b	Transport or handling of oil >3000L outside a <i>Premises</i> &/OR Generation of any amount of PCB material?	<input type="checkbox"/> NO	NA
		<input type="checkbox"/> YES	<ul style="list-style-type: none"> Compile an Oil/PCB Transport Form & attach to this Checklist (Section E). EGN: Transport of Harmful Materials & Spill Response

ID	Actions: Is there any....		Environmental Requirements/Action Specific Controls Attach & work in accordance with the relevant Environmental Guidance Notes (EGN).
7	Noxious weeds or biosecurity issues flagged?	<input type="checkbox"/> NO	NA
		<input type="checkbox"/> YES	EGN: Biosecurity Contact HSE Group if assistance is required.
8	Noise generating works undertaken outside standard working hours? (7:00 to 18:00 Mon-Fri; 8.00 to 13.00 on Saturday; No work Sundays or public holidays) OR Are there sensitive receivers in proximity to the works?	<input type="checkbox"/> NO	NA
		<input type="checkbox"/> YES	<ul style="list-style-type: none"> Assessment of impacts on sensitive receivers may be required. Approval for working outside of standard work hours may be required. EGN: Construction Noise Contact HSE Group if assistance is required.

NOTES

If 'YES' is ticked for an action, then the corresponding environmental requirements must be addressed & the corresponding documentation prepared & attached to the completed Environmental Checklist. All actions, work & activities must be done in accordance with Transgrid Procedures and Environmental Guidance Notes.

Site Plans

For minor or less complex works (such as pole replacements) where soil disturbance is <250m² use the Mobile Plant Management Form.

Larger/complex actions/works where issues such as ASS, contamination, groundwater &/or excessive noise are flagged, a more detailed Site Environmental Plan (SEP) or Erosion & Sediment Control Plan (ESCP) may be required.

As a minimum Site Environmental Plans (SEP) must show:

- a. the locations of site entry/exit, access routes,
- b. environmental sensitivities, extent of excavations,
- c. concrete washouts,
- d. benches,
- e. erosion & sediment controls, &
- f. storage areas.

Contact HSE Group for assistance if required.

SECTION D - ENVIRONMENTAL GUIDANCE NOTES & STANDARD CONTROLS

All works must be undertaken in accordance with the relevant attached *Environmental Guidance Notes*.

Review the Actions 1-8 in Section B that are part of the Work Package. Complete the table below & if YES is selected, the relevant Environmental Guidance Notes must be attached & specified controls implemented.

Action/Activity		Environmental Guidance Note to attach
Accessing &/or Working Outside Premises	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Access & Work Mandatory Environmental Controls
Mulching & Slashing	<input type="checkbox"/> Yes <input type="checkbox"/> No	Mulching & Slashing
Earthworks/Soil Disturbance	<input type="checkbox"/> Yes <input type="checkbox"/> No	Minor Civil Works - ESC
Working Near Watercourses (generally)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Working Near Watercourses
Biosecurity (generally)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Biosecurity
Hazardous/Harmful Materials Transport	<input type="checkbox"/> Yes <input type="checkbox"/> No	Hazardous/Harmful Materials Transport
Construction Noise (generally)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Construction Noise

Complete the section below (Review the TSS/GSA Report &/or answer YES/NO)

E5 Trigger Exceeded*		Environmental Guidance Note to attach
Protected Land (E5)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Protected Land
Threatened Species/Sensitive Habitat (E5)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Flora/Fauna, EEC & Sensitive Habitats
Management of mature trees with <i>habitat</i> (E5)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Habitat Trees
Cultural Heritage (E5)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Heritage
Working Near Watercourses* (E5) *soil disturbance or vegetation removal below the top of the bank or earthworks up to 40m from top of bank	<input type="checkbox"/> Yes <input type="checkbox"/> No	Working Near Watercourses
Regulated (Vulnerable) Land* (E5) *includes Steep/Highly erodible land, protected riparian land or Special category land.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Regulated Land
Disturbance of ASS, NOA (E5)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Acid Sulfate Soil / Naturally Occurring Asbestos
Noxious Weeds or specific Biosecurity issues identified (E5)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Biosecurity
Excavation/Machine Work (outside <i>Premises</i>) (E5)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Excavation & Machine Work
Noise generating work outside standard working hours (E5).	<input type="checkbox"/> Yes <input type="checkbox"/> No	Construction Noise

Standard Environmental Control Measures

Review the assessment & scope of works, check relevant mitigation measures that are required beyond those specified in the *Environmental Guidance Notes*

Environmental Management (generally)		Required
EM1	For substantial maintenance/construction works outside buildings, the Site Environmental Plan (SEP) must be endorsed no later than two weeks prior to the commencement of works. All Plans & sub-plans must be updated in line with changes to work plans. All workers must be advised of changes. Any additional works outside the original scope of works may require additional environmental impact assessment & approval.	<input type="checkbox"/>
EM2	All workers & visitors must be inducted & receive training as appropriate. Induction information must cover the relevant policies, procedures mitigation measures & environmental controls, including: <ul style="list-style-type: none"> • Site Plans (including sub-plans) & • Environmental Guidance Notes. Records must be kept of all induction & training.	<input type="checkbox"/>
EM3	Construction plant & vehicles must be free of any mud or soils & vegetative matter prior to delivery into Transgrid sites or onto public roads. Vehicles & equipment must remain on existing roads & defined site access routes.	<input type="checkbox"/>
EM4	Inspections & monitoring of construction sites must be undertaken regularly (min weekly) &/ or after 10mm of rain. Weekly inspections must be documented.	<input type="checkbox"/>
EM5	All work must be undertaken in accordance with Transgrid's Environmental Handbook.	<input type="checkbox"/>
Incident Response		
IR1	All incidents & near misses must be reported to the Site Manager. Any pollution incidents that threatens or harms the environment must be reported immediately to relevant authorities in accordance with the requirement of Transgrid's Environmental Incident Notification procedure & the requirements of the <i>Protection of the Environment Operations Act 1997</i> (POEO Act).	<input type="checkbox"/>
IR2	A Hazardous Materials Register & respective Safety Data Sheets (SDSs) must be kept on site at all times & regularly maintained.	<input type="checkbox"/>
IR3	Any spills of oil, fuel & other liquids must be cleaned up promptly & immediately & reported to the Site Manager.	<input type="checkbox"/>
Contamination, Acid Sulfate Soils & Naturally Occurring Asbestos		
CM1	Contamination, ASS/PASS mitigation & management strategies must be documented & implemented in accordance with the <i>Contaminated Land Management Act 1997</i> . <ul style="list-style-type: none"> • Management of known or suspected contamination must include: <ul style="list-style-type: none"> - Management Plans (where required), including: - Assessment/sampling/testing, - Delineation of existing contaminants, - Treatment of contaminated materials, - Waste tracking • All materials must be tested & disposed of in accordance with the Waste Classification Guidelines (EPA, 2014), 	<input type="checkbox"/>
CM2	Environmental spill kits containing spill response materials suitable for the works being undertaken must be kept on site at all times & be used in the event of a spill.	<input type="checkbox"/>
CM3	All chemicals or other hazardous substances must be stored in suitable areas away from drainage lines. The capacity of the bunded area must be at least 133% of the largest chemical contained stored within the bunded area. The location of chemical storage or bunded storage areas must be shown on the SEP.	<input type="checkbox"/>

CM4	Any bulk fuel/herbicide or hazardous materials transport vehicles must be parked on level ground a safe distance from waterways (including irrigation channels). No bulk preparation of herbicide or bulk refuelling is to be undertaken in proximity to watercourses or open drainage.	<input type="checkbox"/>
CM5	Any imported fill must be certified at source location (e.g. Quarrymaster or property owner) as Excavated Natural Material (ENM) or Virgin Excavated Natural Material (VENM) in accordance with the <i>Protection of the Environment Operations Act 1997</i> (POEO Act) & the <i>Protection of the Environment (Waste) Regulation 2014</i> (POEO Waste Regulation).	<input type="checkbox"/>
Flora & Fauna		
FF1	Prior to work commencing, all contractors & staff must be briefed on flora/fauna issues & mitigation measures during the project induction.	<input type="checkbox"/>
FF2	Flora & fauna mitigation & management strategies must be documented in a Sub Plan. This must include the management of: <ul style="list-style-type: none"> Habitat & vegetation clearing. Rehabilitation. 	<input type="checkbox"/>
Biosecurity, Weeds & Pests		
WE1	Where biosecurity issues are identified mitigation & management strategies must be documented in a Sub Plan. This may include: <ul style="list-style-type: none"> Wash down procedures to reduce the spread of weeds via vehicles & machinery. Targeting potential new outbreaks including soil stockpiles, roadsides & other disturbed areas. Cleaning of vehicle tyres, undersides & radiator grills before leaving a property, cleaning of footwear & minimising soil movement between locations. Monitor noxious & problematic weeds & pests on site & in the adjacent to the project area. Mitigation of noxious & problematic weeds & pests should they be found. Imported material must be weed free. Working from clean areas towards weedy areas to reduce the spread of weeds. 	<input type="checkbox"/>
Heritage		
H1	In the event that a site, artefact or relic (as defined by the National Parks & Wildlife Act 1974 or Heritage Act 1977) is identified during construction works, works would cease at the location. The find would be immediately reported to the TransGrid Regional Environment Manager/Officer, & the regulator in accordance with legislation. No work would commence in the vicinity of the find until any required approvals have been given by the regulator.	<input type="checkbox"/>
H2	Heritage mitigation & management strategies must be included in a Sub Plan: <ul style="list-style-type: none"> The management of sites, including procedures for the identification of heritage sites & items for those working on site. Site inductions. Procedures for obtaining all necessary heritage impact permits. 	<input type="checkbox"/>
Waste		
WA1	All waste which cannot be reused must be classified in accordance with the Waste Classification Guidelines (EPA, 2014), removed from the site & disposed of at places that can lawfully accept the waste in accordance with the <i>POEO Act 1997 & POEO Waste Regulation 2014</i> .	<input type="checkbox"/>
WA2	Any oil/oil bearing equipment must be appropriately stored in a suitably bunded area. Any oil that is suspected of containing PCB must be tested for PCB's (NATA certified).	<input type="checkbox"/>
WA3	Timber/wooden poles, including pole butts, must be re-used, recycled or disposed of in accordance with Transgrid procedure <i>Waste Management of Timber Poles</i> .	<input type="checkbox"/>

WA4	<p>Waste would be managed in accordance with Transgrid's Waste Management Procedures and associated Work Instructions, including:</p> <ul style="list-style-type: none"> All putrescible/plastic waste or waste of a personal nature is to be removed from site and disposed of to waste receptacles/licensed facilities as appropriate. All waste, including surplus soils, which cannot be reused would be classified in accordance with the <i>Waste Classification Guidelines</i> (EPA, 2014), removed from the site and disposed of at a facility that can lawfully accept the waste in accordance with the POEO Act and POEO Waste Regulation. All waste generated must be maintained in a waste register in accordance with Transgrid's Waste Management Procedure and entered into Transgrid's Compliance, Audit, Risk and Safety Management System (CAMMS). Any waste that requires tracking under State or Commonwealth legislation would be authorised in Transgrid's CAMMS waste management system, prior to waste being transported and leaving the site. 	<input type="checkbox"/>
WA5	All rubbish/wastes must be stored in appropriate containment & worksites left clean & free of waste/rubbish.	<input type="checkbox"/>
Traffic, Transportation & Access		
T1	Transportation & equipment delivery must be in accordance with Roads & Maritime Services & Council requirements.	<input type="checkbox"/>
T2	<p>Traffic, transportation & access mitigation & management strategies must be documented & implemented in accordance with an Access Plan or Traffic Management Plan & updated as required. This must include:</p> <ul style="list-style-type: none"> The management of the delivery of equipment/materials & site parking. Access to & from the site including nominated roads & site access tracks. 	<input type="checkbox"/>
Air Quality		
AQ1	Vehicles & equipment must be maintained in accordance with the manufacturer's specifications.	<input type="checkbox"/>
AQ2	If necessary, dust suppression techniques must be implemented, such as water spraying of surfaces & covering stockpiles & must be incorporated into the ESCP.	<input type="checkbox"/>
Visual		
V1	All construction plant, equipment, waste & excess materials must be contained within the designated boundaries of the work site & must be removed from the site following the completion of works.	<input type="checkbox"/>
V2	<p>Visual mitigation & management strategies must be documented in a Sub Plan. This may include:</p> <ul style="list-style-type: none"> Screening. Longer term rehabilitation strategies. Design amelioration such as suitable component materials & colour treatment with low reflective properties. Material, plant storage & work areas (taking into account visibility from residences & roads). 	<input type="checkbox"/>
Bushfire Risk		
BR1	All hot work/fire risk work must be undertaken in accordance with Transgrid's Hot Work and Fire Risk Procedure.	<input type="checkbox"/>
BR2	No fires or burning of materials are permitted on site.	<input checked="" type="checkbox"/>

Visual		
N1	<p>Noise generating works must be in accordance with the Interim Construction Noise Guideline (DECC, 2009). The standard hours for construction work must be in accordance with the Guideline:</p> <ul style="list-style-type: none"> • 7:00am – 6:00pm Monday to Friday. • 8:00am – 1:00pm Saturdays. • No work on Sundays or Public Holidays. <p>Noise generating works outside of the standard construction hours require the formal written consent of Transgrid & require justification in accordance with the Guideline.</p>	<input type="checkbox"/>
N2	<p>Where neighbouring properties or sensitive receivers may be affected by noise they must be notified as to the timing & duration of the construction works prior to commencing work.</p>	<input type="checkbox"/>
N3	<p>Noise mitigation & management strategies must be documented & implemented in accordance the SEP, including:</p> <ul style="list-style-type: none"> • Noise monitoring. • Recording of noise complaints. • Awareness training of staff & contractors in environmental noise issues. • The installation of noise walls. • Scheduling construction stages to minimise multiple use of the noisiest equipment or plant items near noise sensitive receptors. • The positioning of plant items to reduce noise emissions to noise sensitive receptors. 	<input type="checkbox"/>
Site Stabilisation/Rehabilitation		
SSR1	<p>All disturbed lands/areas must be managed throughout the construction works (in accordance with the relevant Managing Urban Stormwater Volume [Blue Books]), including:</p> <ul style="list-style-type: none"> • Vegetation management, removal and restoration. • Stockpiling, erosion & sediment management. • Stabilisation / rehabilitation of disturbed lands/areas must be undertaken within suitable timeframes • Temporary erosion & sediment controls must be maintained (& not removed) until rehabilitation measures are providing effective stabilisation of disturbed lands/areas. 	<input type="checkbox"/>
SSR2	<p>Where construction works do not have a prescribed design, Revegetation Plan or Landscaping Plan, disturbed areas (including areas not required for operation) must be stabilised/rehabilitated to a standard either:</p> <ol style="list-style-type: none"> a. as close as practicable to the pre-existing condition, or b. stabilised & revegetated in accordance with the relevant Managing Urban Stormwater Volume (Blue Books). 	<input type="checkbox"/>

SECTION E - ATTACHMENTS

Select the relevant attachments for this Environmental Checklist & ensure they are attached to this document:

NA	Attached	
<input type="checkbox"/>	<input type="checkbox"/>	TSS Report or GSA Report
<input type="checkbox"/>	<input type="checkbox"/>	Environmental or Location maps (e.g. TAMIS/NPWS/FNSW & Topographical)
<input type="checkbox"/>	<input type="checkbox"/>	ESCP
<input type="checkbox"/>	<input type="checkbox"/>	Site Plan
<input type="checkbox"/>	<input type="checkbox"/>	ASS / PASS or NOA Management Plan
<input type="checkbox"/>	<input type="checkbox"/>	Sub Plans (i.e. Flora / Fauna, Heritage, Biosecurity etc)
<input type="checkbox"/>	<input type="checkbox"/>	Photos
<input type="checkbox"/>	<input type="checkbox"/>	Copies of all property owner/stakeholder correspondence & notifications
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> NSW NPWS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Catchment Management Authorities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> ForestryCorp NSW
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> ACT & Commonwealth land
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Local Aboriginal Land Council
<input type="checkbox"/>	<input type="checkbox"/>	Threatened Species Information Sheets
<input type="checkbox"/>	<input type="checkbox"/>	Environmental Guidance Notes (refer to Sections B & D)
<input type="checkbox"/>	<input type="checkbox"/>	Hot Work Permit
<input type="checkbox"/>	<input type="checkbox"/>	FRACM Form
<input type="checkbox"/>	<input type="checkbox"/>	Other? Please specify:

SECTION F - AUTHORISATIONS & APPROVALS

The actions described in this MRC, including all control measures, have been considered, taking into account:

- All matters affecting or likely to affect the environment by reason of the proposed action,
- Transgrid's existing legal obligations, if any, which apply to the proposed action,
- Whether the proposed action is likely to result in a complaint being communicated to TransGrid,
- The approval is for the scope of work detailed in this MRC. Any changes to the scope of work will require re-approval/endorsement of the checklist.
- This checklist is valid for 2 years from the date of approval. If action is still required after 2 years, review & re-approval is required.

PREPARATION OF ENVIRONMENTAL CHECKLIST

Prepared by:	Service Number:
Authorisation Level: (at least E4 Authorisation required)	Date:
Signature:	
Comments:	

APPROVAL OF ENVIRONMENTAL CHECKLIST

Were any environmental triggers exceeded?	<input type="checkbox"/> YES (E5 Approval required)	<input type="checkbox"/> NO (E4 Approval)
Approved by:	Service Number:	
Authorisation Level: (at least E4 Authorisation required)	Date:	
Signature:		
Comments:		

SECTION G - HANDOVER & CONFIRMATION (FOR HANDOVER TO SITE SUPERVISORS)

The Authorised E3 Supervisor is responsible for inducting all staff/sub-contractors into the Work Package. Actions may only commence on a daily basis once an induction (including the PWRA & review of the Control Measures for the works) is undertaken. An E3 authorised Supervisor must be on site at all times.

If a new E3 Supervisor is appointed a full handover of the Checklist/Work Package must be undertaken & signed over.

I understand the requirements of this Environmental Checklist & will implement all stipulated control measures.

CHECKLIST HANDOVER

NAME & ORGANISATION	SIGNATURE	DATE

CONFIRMATION OF COMPLETION OF SCOPE OF WORKS INCLUDING ENVIRONMENTAL CONTROLS

All the requirements of this Environmental Checklist have been implemented.

NAME & ORGANISATION	SIGNATURE	DATE
Comments:		

Attachment – TSS OR GSA REPORT

NOTE: FOR TSS REPORTS WHERE THE ASSESSMENT DETERMINES NO TRIGGERS HAVE BEEN EXCEEDED OR CONTROLS ARE *>NOT REQUIRED<* THEY HAVE BEEN REMOVED FROM THE REPORT BELOW