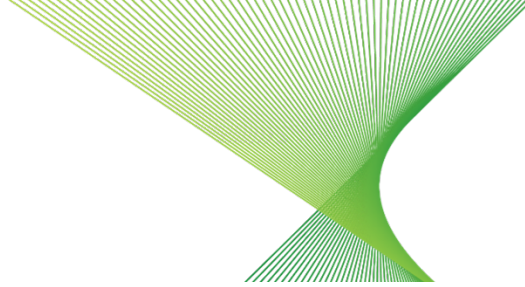


Field Access Authority Form



RFA Number		Field Access Authority Number	
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RFA INFORMATION			
Description Of Apparatus		Description of Work	
Is there breaking of conductors?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, provide earthing plan reference:	
Is there Undercrossing/Overcrossing Safety involved in this work?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, details of how the crossings are to be managed is to be detailed on an undercrossing/overcrossing control sheet which must be attached to this Access Authority	

EARTHING			
The Transmission Line has been isolated and earthed at the following locations:			
Clearance has been received from the System Operator to prove de-energised, Apply Field Access Authority Earths and Issue the Field Access Authority:	Operator Name		Time

FIELD ACCESS AUTHORITY ISSUE WARNINGS				
Location of Field Access Authority Earths		Work Area for this Field Access Authority		
Field Access Authority Information			Yes	N/A
Description of Work			<input type="checkbox"/>	<input type="checkbox"/>
Isolation and Earthing of the Transmission Line at each point of supply			<input type="checkbox"/>	<input type="checkbox"/>
Line Proved De-Energised, Access Authority Earths applied, their locations and the Tags affixed			<input type="checkbox"/>	<input type="checkbox"/>
Transmission Line conductors made safe for work			<input type="checkbox"/>	<input type="checkbox"/>
The defined Work Area for this Access Authority			<input type="checkbox"/>	<input type="checkbox"/>

FIELD ACCESS AUTHORITY ISSUE WARNINGS

Confine their work to the description of work and the Work Area described on this Field Access Authority	<input type="checkbox"/>	<input type="checkbox"/>
Location of any Undercrossings or Overcrossings in the Work Area and how approach to those crossings is being controlled. The Work Area has been inspected for any unscoped overcrossings and undercrossings	<input type="checkbox"/>	<input type="checkbox"/>

Specific Risks and Details

Risk	Yes	N/A	Details
Identify and confirm conductors which can be broken (as per RFA and Earthing Plan)	<input type="checkbox"/>	<input type="checkbox"/>	
Other Access Authorities that may be affected by work under this Access Authority	<input type="checkbox"/>	<input type="checkbox"/>	
Energised conductors in the vicinity of the Work Area and danger of near approach	<input type="checkbox"/>	<input type="checkbox"/>	
Danger from induced voltages	<input type="checkbox"/>	<input type="checkbox"/>	

Responsibilities of persons working under the Field Access Authority

<ul style="list-style-type: none"> Follow the safety directions of the Authorised Person In Charge (APIC) Sign On - At the start of each day/shift or when returning after leaving site Sign Off - At the end of each day/shift or when leaving site 	<ul style="list-style-type: none"> Use safe working practices and participate in the Pre Work Risk Assessment Upon entry or any return to the Work Area and before commencing or recommencing work - Confirm the identity of the Apparatus on which they intend to work and verify the conditions of the Field Access Authority are valid
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The necessary warnings and demonstrations have been given to the person receiving this Access Authority and the Work Party

Name	Signature	Time	Date

By signing on in the sections below. Persons are stating they understand the warnings and/or demonstrations given and their responsibilities under this Field Access Authority.

APIC SIGN ON

Person to whom this Access Authority is issued or transferred – The Authorised Person in Charge (APIC)			
Name	Signature	Time	Date

APIC Sign Off

- If Suspending:** Confirm all workers are signed off, ensure earths remain in place, contact System Operator and advise. Do not complete Cancellation section.
- If Cancelling:** Ensure works have ceased, confirm all workers are signed off, Complete the APIC sign off in this section. Then remove Field Access Authority Earths. Then complete the Cancellation of the Access Authority.
- If Transferring:** The existing APIC is to sign off below and the new APIC must sign on above. Contact the System Operator to advise them of the Field Access Authority Transfer.

Name	Signature	AA Suspended	Earths in Place	Time	Date
		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>		
		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>		
		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>		
		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>		

CANCELLATION

Field Access Authority Earths	Field AA Tags removed:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Field AA Earths Removed:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Time:
<p>As far as the description of work is concerned, this Field Access Authority is cancelled. APIC to notify System Operator of cancellation and any warnings or adjustments to be noted.</p>					
Apparatus Serviceable	Name	Signature	Time	Date	
Yes <input type="checkbox"/> No <input type="checkbox"/>					